

# **SINAM Enterprise Resource Planning**



## Winner ERP

The SINAM-developed Enterprise Resource Planning and Management System - SERP solution is an integrated web software package that allows the creation of a unified environment for planning, recording, management, and analysis of all business processes of an enterprise. The Cloud web system version is based on the latest technological innovations and can be accessed from anywhere in the world since it operates via the Internet. The database management system is very reliable but herewith, it is very easy to use. Competing in a very tight market, we have created a Winner ERP meeting every demand and its rate.

The cloud technology-based SERP - SINAM Enterprise Resource Management system is currently implemented on a centralized basis in budgetary institutions and budget-funded organizations based on National Accounting Standards (NAS) of financial and accounting reporting and International Financial Reporting Standards (IFRS).

This solution is equally applicable to different entities: small companies and large production complexes, holdings, and private enterprises. The SERP's current client list clearly demonstrates opportunities the system offers to each segment.

SERP has been developed according to the component principle in a thin client architecture. The system has many advantages such as a multilingual interface, full compliance with local law, as well as the use of several currencies and the administration of user rights. The UNICODE format allows using it anywhere in the world.

## To implement the SERP system

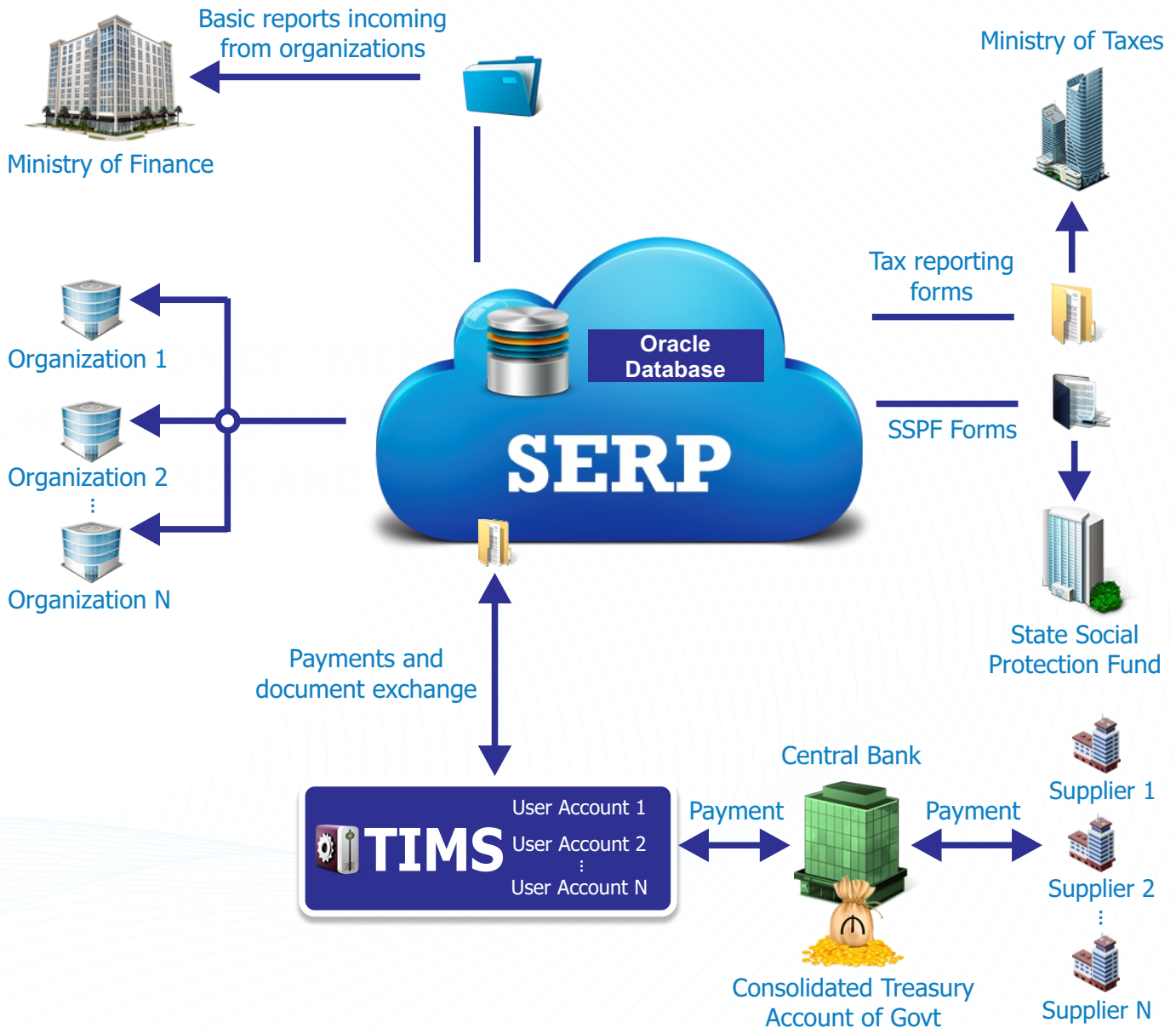


A small amount  
of funds and  
spending time



Just register  
to pass

# The ERP Cloud Implementation Scheme



# What does SERP get us?

- ✓ Act efficiently while saving your time;
- ✓ Spend your time on more important strategic priorities;
- ✓ Work in the Cloud environment while paying a small monthly fee;
- ✓ Communicate easily and effectively with all the institution's departments.

## SERP System Components

SERP comprises components closely interacting with each other. Even though the joint operation of these components is more convenient for the enterprise, they can be used in any desired combination or individually.



Enterprise design



Users



Self service



Rights management



Language localization



Notifications configuration



News



Staff schedule



Personal cards



Timesheet



Payroll



Business trip



Personnel reports



Statistical data



Student registration



Scholarship



Tuition fees



Budget planning and execution



General ledger



Inventory



Fixed assets



Bank documents



Treasury documents



Advance report



Payment order



Contracts management



Financial statements



Service documents



Integration with Tax Authority



Exchange with SSPF



Online technical support



Analytical reporting subsystem

# System Implementation Requirements

- ✓ A work team should be created at each enterprise and duly authorized by the order of the head of that enterprise,
- ✓ The work team members should have an opportunity to participate in sectoral training,
- ✓ The enterprise should have an opportunity to insert the required data into the system.

## SERP: The Enterprise Structure

- Tree hierarchical structure,
- Ability to create an institution and its structural units, subdivisions, and departments,
- Tracking structural changes,
- Performing transactions according to the structural level,
- Correspondence of reports to the structural level.

## SERP: Allocation of Rights

- Administration Module:
  - Configuring the component menu,
  - Creating user accounts,
  - Configuring an interface,
  - Granting rights and powers.

## SERP: ID Cards

- Detailed employee information on the ID card,
- Keeping numerous details, job descriptions, and requirements for full-time employees in the payroll schedule,
- Considering and recording normal work schedules and deviations in the timesheet,
- Keeping a business trip logbook.

## SERP: Salary

- Performing all payments and deductions according to the law,
- Automatic drawing up of required SSSF (State Social Security Fund) and bank documents,
- Receiving customized reports and sheets.

## SERP: Accounting Methodology

- Detailed and easily configurable centralized chart of accounts,
- Ability to create and configure accounting models,
- Arranging correspondence manually or according to the accounting model,
- Accounting in any number of currencies,
- Standardized source document and report forms,
- Financial closing and control over drawing up balance sheets.

## SERP: Students

- Student's ID card,
- Scholarship accounting,
- Tuition fee,
- Student statistics reports.

## SERP: Cash and Banking Transactions

- Recording cash receipts and payment vouchers,
- Reconciliation of receipts and payments with the contract and payment schedule,
- Cash and balance sheets,
- Recording and accounting of any number of bank accounts,
- Recording bank correspondence, payment orders, statements, and other bank documents.



## SERP: Fixed Assets

- Recording fixed assets,
- Accrual of depreciation,
- Recording intangible assets,
- Ability to perform recording and tax accounting on fixed assets, etc.

## SERP: Data Exchange

- Quarterly and annual tax returns to be submitted to the Ministry of Taxes,
- Unified SSSF reports,
- Unemployment insurance reporting forms.

## SERP: Security and Network Policy

- The possibility of signing each document with an electronic signature provided by the Head Certifying Authority (PKI infrastructure),
- The possibility of creating any number of user accounts in the system and the cloud technology-based user access to the system via the secure SSSS (Special State Security Service) network,
- The possibility of an audit to track user transactions.

## SERP: Analytic Reporting Subsystem





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